

CHB Exam Prep_Shopping List
Tentative Fall 2020

**- verbally advised on 2/28/2020 during CBLE Educators call with CBP Broker Management
2020 versions of Regulations and HTS will be used for October 2020 Exam**

**Information below is an example of materials and supplies you will need for this study
program;**

DO NOT ORDER UNTIL YOU DISCUSS WITH INSTRUCTOR

Customs Regs Part 1-199 & 2020 HTS are not yet available from Government Printing Office Bookstore (GPO)

Toll free: 866-512-1800 (DC area: 202-512-1800),

To ensure timely shipping of your publications, it is best to speak with a live person & use a credit card when ordering through the GPO

If ordering late, ask for expedited service otherwise your publication may not arrive timely

- The GPO is unable to expedite Online orders
- Orders paid by check will be delayed until your check clears gov't bank processing –
- Checks often take 3-4 weeks to process therefore it is recommended that you pay by Credit Card

1) Customs Regulations: Stock # TBD – Looseleaf (Ordered from GPO Bookstore)

(19 CFR Parts 1 – 199) Dated September 30, 2019 (Includes quarterly updates for 1 year)

Cost from GPO \$TBD

Note: You are ordering the looseleaf version – not the bound version

2) Harmonized Tariff Schedule: Stock #: TBD – Looseleaf (Ordered from GPO Bookstore)

(2020 edition) Dated January 1, 2020

Cost from GPO: \$TBD - Expected shipping TBD**

...Secondary (immediate) source for HTS Purchase: Thomas Reuters / Boskage Tel: (269) 343-6200

Stock #: B1HOLP (Looseleaf without binder)

2020 Version

Price \$182.00 (before 10% discount – see below for Promo Code)

3) Customs Regulations 200 to End: Stock #: TBD ask (previous 2019 version # BB1903P) - Spiral Bound

(April 2020 - 19 CFR 200 to End) (Ordered from Thomas Reuters / Boskage)

RECOMMEND WAIT To preorder next edition - 2020) - Call 888-880-4088

Estimated release Next Edition: July-October.

Price \$48.55 (before 10% discount) + Tax& Shipping

Eligible for 10% discount for Leaphart & Associates' Students:

Discount Promo Code: BSKELEAP

Order is “print on demand” & ships within 2 weeks (Shipping from Michigan)

Tel: (269) 343-6200 or Order on-line at:

<https://store.tax.thomsonreuters.com/accounting/International-Trade/CFR-19-Customs-Duties-200-End/p/100246299>

4) Customs Law Handbook: Stock # ISBN # 978 1522175148 (Ordered from Lexis Nexis)

(April 2019 version; 2020 version not available to order as of 2/29/2020)

LexisNexis at Tel 1-937-865-1794

Cost from Lexis Nexus: \$64.00
Bundle includes a Soft Bound Book and CDROM
(No free shipping, no discount)

5) General Supplies:

Any questions concerning the Shopping list – Please contact the CHB Instructor, Renata Pearson at (650) 888-3070
Product item numbers & prices are subject to change by vendors – info is provided for your convenience

Metal Catalog Racks

– 2 racks cost approx \$110

– **Note: You need one 12” (45 degree) rack AND one 6” (45 degree) rack**

Important: Ring type sections are sold separately from the Racks –

Do not purchase the “Starter Set. A Starter Set comes with the 1” pin type sections- you need 2” Rings

- **12” rack for HTS, CATAIR/Directive info & Additional handouts – made by Master (Martin Yale brand)
Item # 912G (45 degree angle rack)**
- **6” rack for Customs Regulations & Additional handouts – made by Master (Martin Yale brand)
Item # 906G (45 degree angle rack)**
A very reliable & cost effective resource for ordering the Catalog Racks & Metal Sections:
<http://medexsupply.com/>
If you have any issues ordering from MedEx Supply – Call (888) 433-2300 Ext 7018 – Ask for Nancy

Metal Sections (Splines)

- **2” Ring Sections for Catalog Racks –you need a total of Nine (9) 2” Ring Sections** – total approx \$90-\$110
(You set a pack of 6 sections and pack of 3 sections) – **Item number DRS-6 / DRS-3**
 - Be sure to get the **2” ring” type NOT the pin type** – DRS states for “Double Ring Section”
A very reliable & cost effective resource for ordering the Catalog Racks & Metal Sections:
<http://medexsupply.com/>
If you have any issues ordering from MedEx Supply – Call (888) 433-2300 Ext 7018 – Ask for Nancy
 - **NOTE: You can perform an Internet search of various online sites for the best pricing.
Pricing varies greatly for the racks.....they must be ordered and are not found inside office supply stores**
- **Divider Tabs for Materials** – 42 sets/pkg of 8 cut tab dividers – total approx \$34 (through Amazon)

Buy the Clear tabs not colored tabs – select the least expensive
Pre-printed label inserts will be provided with training material

e.g. Amazon has the best pricing for Big Tab Dividers & sell in set of 24 packs
Avery 8-Tab Binder Dividers, Insertable Clear Big Tabs, 24 Sets – Item 11115 - Pricing fluctuates

Look for the following criteria for the dividers pages:

- Buff Paper (w/ edge reinforced by tape rather than reinforced holes - saves money)
- Divider Color: Clear / Sheet Size: 8-1/2"W x 11"L (do not buy colored tabs)
- Tabs per Set: 8 Tabs - buy “Big Cut” rather than standard cut for better viewing

- **Highlighters** – Set of 6 highlighters

(1 Yellow, 1 Blue, 1 Green, 1 Pink, 1 Orange, 1 Purple)

e.g. Office Depot - Pen-Style Highlighters, 6 Asst Colors, Pack Of 12, Item #: 268264, \$5.79/pack

You may wish to obtain 2 or 3 yellow highlighters as this will be the color most used with you Regs & HTS

- **Self-Adhesive Tabs w/ Printable Inserts – Pack of 25 – (3 packs needed)**
e.g. Office Depot Brand – Item # 409257 \$3.89 /pack

- **Calculator** – Must be a silent battery operated model – price depends on size & where purchased
Look for a calculator with 12 Digit capabilities-to be used for valuation questions on the exam
It is critical to buy a well-made calculator with proper sized buttons – do not buy a solar only calculator

- **Foldable Cart or Suitcase** – w/ wheels & retractable handle – approx \$20 - \$24
Cart / Suitcase is used for hauling your materials to & from class
You may consider buying an older suitcase from Goodwill – price is usual less than \$15

Updated for Fall CHB Exam Prep on 02/29/2020 by Ro Leaphart after call with CBP Broker Management on 2/29/2020

You can contact Renata Pearson at 650.888.3070 w questions