

## CHB Exam Prep\_Shopping List Fall 2019

### Customs Regs Part 1-199 & HTS from Government Printing Office Bookstore (GPO)

Toll free: 866-512-1800 (DC area: 202-512-1800),

To ensure timely shipping of your publication, it is best to speak with a live person & use a credit card when ordering through the GPO

If ordering late, ask for expedited service otherwise your publication may not arrive timely

- The GPO is unable to expedite online orders
- Orders paid by check will be delayed until your check clears gov't bank processing –
- Checks often take 3-4 weeks to process therefore it is not recommended to pay by check

**1) Customs Regulations:** Stock # 948-006-00000-6 – **Looseleaf**  
(19 CFR Parts 1 – 199) Dated September 30, 2017 (*Includes mailed updates for 2 yrs through Aug 2019*)  
Cost from GPO \$224.00  
**Note: You are ordering the looseleaf version** – not the bound version

**2) Harmonized Tariff Schedule:** (*The Oct 2019 Federal Exam will use the 2019 HTS*)  
(31<sup>th</sup> Edition 2019) Stock #: **949-xxx-xxxxx-x** – **Looseleaf**  
Dated January 1, 2019  
Cost from GPO: \$142.00

**3) Customs Law Handbook:** (*Ordered from Lexis Nexis*)  
(April 2019 version) Stock # ISBN # **978xxxxxxxxxx**  
LexisNexis at Tel 1-937-247-3194  
(email to [lebookstore@lexisnexis.com](mailto:lebookstore@lexisnexis.com) (attn: Chris Rivero for free shipping))  
Cost from Lexis Nexus: \$60.00  
**Bundle order** includes a Soft Bound Book, CDROM and eBook

**4) Customs Regulations:** (*Ordered from Thomas Reuters / Boskage*)  
(April 2019 19 CFR 200 to End) Stock #: **BB1xxxx - Spiral Bound**  
Price \$46.20 (before discount)  
Eligible for 10% discount for Leaphart & Associates' Students:  
Discount **Promo Code: BSKELEAP**  
(Cost to purchase from Thomson Reuters/Boskage with promo code:  
\$46.20 – \$4.62 = \$41.58 + Tax + S&H)  
Order is ships the next business day & will be received within 4-5 days  
(Shipping from Michigan)  
**Order on-line at:**

<https://store.tax.thomsonreuters.com/accounting/International-Trade/CFR-19-Customs-Duties-200-End/p/100246299>

### **5) General Supplies:**

Any questions concerning the Shopping list – Please contact the CHB Instructor, Renata Pearson at (650) 888-3070  
Product item numbers & prices are subject to change by vendors – info is provided for your convenience

#### Metal Catalog Racks

– 2 racks cost approx \$120 - \$140

– **Note: You need one 12” rack & one 6” rack**

Ring type sections are sold separately from the Racks –

***Do not purchase the “Starter Set” Racks as this only comes with the pin type sections***

- **12” rack for HTS, CATAIR/Directive info & Additional handouts – made by Master (Martin Yale brand)**  
Item # 912G
- **6” rack for Customs Regulations & Additional handouts – made by Master (Martin Yale brand)**  
Item # 912G

### Metal Sections (Splines)

- **2” Ring Sections for Catalog Racks –you need a total of Nine (9) 2” Ring Sections** – total approx \$90-\$110 (6 sections needed for the for 12” rack; 3 sections needed for the 6” rack) – **Item number DRS6**
  - Be sure to get the “ring” type **NOT the pin type**  
**NOTE:** Be sure to perform an Internet search of various online sites for the best pricing.  
Pricing varies greatly for the racks.....they must be ordered and are not found inside office supply stores

**Divider Tabs for Materials** – 42 sets/pkg of 8 cut tab dividers – total approx \$34 (through Amazon)

Buy the Clear tabs not colored tabs – select the least expensive  
*Pre-printed label inserts will be provided with training material*

e.g. Amazon has the best pricing for Big Tab Dividers

Avery 8-Tab Binder Dividers, Insertable Clear Big Tabs, 24 Sets – Item 11115 - Pricing fluctuates

e.g. Office Depot - Big Tab Insertable 8-Tab Dividers with Buff Paper - Item #11112 \$1.60 each

Look for the following criteria for the dividers pages:

- Buff Paper (w/ edge reinforced by tape rather than reinforced holes - saves money)
- Divider Color: Clear
- Sheet Size: 8-1/2"W x 11"L
- Tabs per Set: 8 Tabs (w/ Big cut rather than standard cut for better viewing)

- **Highlighters** – Set of 6 highlighters

**(1 Yellow, 1 Blue, 1 Green, 1 Pink, 1 Orange, 1 Purple)**

e.g. Office Depot - Pen-Style Highlighters, 6 Asst Colors, Pack Of 12, Item #: 268264, \$5.79/pack

*You may wish to obtain 2 or 3 yellow highlighters as this will be the color most used with you Regs & HTS*

- **Self-Adhesive Tabs w/ Printable Inserts – Pack of 25 – (3 packs needed)**

e.g. Office Depot Brand – Item # 409257 \$3.89 /pack

- **Calculator** – Must be a silent battery operated model – price depends on size & where purchased

Look for a calculator with 12 Digit capabilities-to be used for valuation questions on the exam

e.g. Office Depot - Ativa KC-421 12-Digit Desktop Calculator, Silver; Item 806873; \$7.99

e.g. Office Depot – Ativa KC-423 12-Digit Desktop Calculator, 7.52"H x 5.52"W x 1.8"D, 2Silver; Item 806943; \$10.99

- **Foldable Cart** – w/ wheels & retractable handle – approx \$20 - \$24

Cart is used for hauling your materials to & from class – you may use a small suitcase if preferred

e.g. Staples – Expanding Folding Crate on Wheels, Black & Grey, Item # 440122, \$23.98

- You may wish to use a small suitcase rather than a cart to carry your materials

Updated as of 02/05/19 for Spring 2019 CHB Exam Prep- **Awaiting 2019 HTS & CLH Stock Numbers**